



Cabin Rental Agreement

By your agreement with these terms and conditions, you represent that you are 21 years or older and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Harrison County Conservation Board park. ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED. Contact the Park Ranger listed on your reservation confirmation email if you have any questions about park rules, policies or special requests. Harrison County Conservation Board reserves the right of management staff to enter cabin in an emergency, to inspect, and/or replenish supplies.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Harrison County Conservation Board may take any legal action necessary to recover damages to county property.

CHECK-IN TIME: After 4:00 PM on the day of arrival

CHECK-OUT TIME: Before NOON on day of departure

GETTING INTO A FACILITY

Your cabin key will be placed in a locked key safe mounted to the wall of your cabin near the cabin door. To gain access to your cabin keys, please follow these directions:

1. Push in your key safe code until you hear a click. Buttons may be pushed in any order.
2. Push down the OPEN latch and while holding it down, pull the face out from the key safe. If you have entered an incorrect code, you can reset the buttons by sliding down the CLEAR switch.
3. When you release the open latch, the combination will clear.
4. To replace the key safe face, push in your code buttons again. Place the face into the key safe by setting the bottom of the face in the correct location and then snapping it in place. The face will lock automatically.

CLEAN-UP

You are required to clean up the facility and grounds and return them to the condition you received them. Plan to have your facility cleaned and people departed prior to the scheduled NOON checkout time.

VISITORS

All visitors (other than registered overnight campers) must depart the park by 10:30 PM.

SMOKING

Harrison County is a smoke-free environment. Smoking is prohibited in all buildings.

PARKING

Parking is confined to designated parking areas. If you anticipate more vehicles than spaces provided, please contact the Park Ranger in advance. No parking or driving off roadways.

DIRECTIONAL SIGNS & DECORATIONS

Temporary, free standing directional signs are allowed – not to be attached to park furniture, signposts or other facilities. Decorations are allowed as long as they are free standing or not affixed in a manner that would damage a facility or any painted walls (tape, tacks and staples can cause damage to walls. The use of a no-stick adhesive is recommended). Special care should be taken with balloons so that they do not “escape” and possibly injure wildlife.

REFUSE

Harrison County Parks observe a “Carry In – Carry Out” refuse policy. However, a limited amount of refuse will be removed by park staff in conjunction with your reservation. All refuse must be placed in the containers provided. You will need to remove any refuse in excess of the capacity of these containers.

PETS

Pets are prohibited in and around cabins.

RESERVATION MODIFICATIONS (INCLUDING DATE CHANGE)

Requests for any modification to an existing reservation must be made at least two weeks prior to the original reservation date. If the request is for a date change, the new date must be within twelve months of the existing date. A reservation holder has only ONE opportunity to reschedule their original reservation. All reservation modifications must be made by calling the Conservation Office at (712) 647-2785. Any modifications to an existing reservation will be assessed a \$25 administrative fee.

CANCELLATION POLICY

SHOULD YOU CHOOSE TO CANCEL A RESERVATION, YOU WILL FORFEIT 100% OF ALL RESERVATION FEES PAID. Please call the Harrison County Conservation Board Office at (712) 647-2785 to cancel your reservation.

REFUND POLICY

All reservations with Harrison County Conservation Board facilities are FINAL and NON-REFUNDABLE. If the Harrison County Conservation Board is unable to provide your facility (or like facility) in operable condition for the date of your event, however, a full refund will be issued.